**Annex 9A: Case study template**

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| **Headline** | | |
| *[An appropriate headline for the case study]* | | |
| **Domains of change** | | |
| *Please mark each domain that is significantly covered within the case study. At least one box should be marked, and as many as appropriate. You should only mark a box if there is reported change, not if it is only expected in the future.* | | |
| Changes in the **lives** of people facing poverty, marginalisation or vulnerability, and/or the realisation of their rights | |  |
| Changes in laws, **policies** and practices that affect people’s rights | |  |
| Changes in the **capacity** of organisations and communities to support people’s rights; | |  |
| Changes in **partnerships** and collaborations that support people’s rights; | |  |
| Changes in the **participation** of groups facing poverty, marginalisation or vulnerability in their own development | |  |
| Changes in **local leadership** and ownership of development and humanitarian work. | |  |
| **Basic Information** | | |
| Name of Danish CSO | *The name of the SPA partner.* | |
| Name of Southern partner(s) | *The name of the key Southern partner, or partners.* | |
| Year of submission | *The year in which the case study was submitted.* | |
| Name of project / programme / approach | *The name of the project or programme if relevant. If the case study covers a wider approach then a suitable name should be entered.* | |
| Project / programme period | *The start and end dates of the projects/programmes concerned (month and year).* | |
| Country | *The country or countries covered by the case study.* | |
| Constituency | *The primary target group(s) covered by the case study* | |
|  |  | |
| Summary  (1000 characters only, including spaces) | *A summary of less than 1000 characters, outlining the main features of the case study.* | |
| **Context** | | |
| *A short (paragraph) description of the context of the intervention. This could include:*   * *A short description of the project, programme or approach that forms the basis of the case study* * *The original situation before the work started* * *An explanation of why the intervention was needed* * *A brief description of any initial baseline or context analysis* | | |
| **Objectives** | | |
| *A short description of the case (maximum half-page). This should cover:*   * *the main goals, purpose or objectives of the project, programme or approach* * *the people, communities, organisations, policies or situations that were affected (or might be affected) by the intervention* * *the main actions taken to achieve the objectives or purpose* | | |
| **Change** | | |
| *The main change(s) brought about through the intervention, if any (maximum one page). Some of the main elements that might be covered are:*   * *the main changes that have been realised* * *the evidence that demonstrates the changes* * *the significance of the changes, and the potential long-term implications* * *an indication of how sustainable the changes are likely to be* * *how changes differ (if they do) between different target groups* * *hoped for changes in the future* * *any key changes that were expected to occur but have not* | | |
| **Contribution** | | |
| *How Danish CSOs and their Southern partners contributed to the change(s) (maximum half page). Some of the main elements that might be covered are:*   * *the contribution of the intervention to any changes* * *the significance of the contribution* * *the evidence that demonstrates contribution to change* * *a description of any other major potential contributions to change* * *the contribution (added-value) of the Danish CSO to the intervention (if different from above) including support provided to Southern partners* * *any evidence that demonstrates the contribution of Danish CSOs to the changes* | | |
| **Lessons** | | |
| *Lessons and recommendations that may be useful for others (maximum half page). Some of the elements that might be covered are:*   * *key challenges that were faced by the intervention, and how (if at all) they were overcome* * *adaptations that were made (or might be made) to improve the intervention(s)* * *important lessons for other organisations working in similar areas or sectors of work* * *anything that could have been done differently in the partnership that might have improved results* * *key failures in the partnership or intervention, or aspects that didn’t work as intended* * *any linkages to agreed learning questions* * *any overall recommendations for MFA, Danish CSOs, Southern partners (in general) or other actors* | | |
| **Evidence** | | |
| *Any linkages to further evidence or information. This could cover:*   * *descriptions of plausible linkages between activity and outcome, e.g. “After we…, then…, because…”* * *links/references to reviews, evaluations or other documentation for the claims made* * *links to pictures or photographs that could help show activities carried out or changes realised* * *links to secondary sources or major reports used as source material* * *(Photographs may also be embedded within the case study and must be cleared for GDPR/copyright)* | | |

**IATI Tagging**

This case study should be listed under relevant activities in the IATI Registry and tagged using following categories:

* Country ([Country - iatistandard.org](https://iatistandard.org/en/iati-standard/203/codelists/country/))
* Region ([Region - iatistandard.org](https://iatistandard.org/en/iati-standard/203/codelists/region/))
* DAC 3 Digit Sector ([DAC 3 Digit Sector - iatistandard.org](https://iatistandard.org/en/iati-standard/203/codelists/sectorcategory/))
* DAC 5 Digit Sector ([DAC 5 Digit Sector - iatistandard.org](https://iatistandard.org/en/iati-standard/203/codelists/sector/))
* Humanitarian Scope Type (where applicable, [Humanitarian Scope Type - iatistandard.org](https://iatistandard.org/en/iati-standard/203/codelists/humanitarianscopetype/))