

Annex 9C

GUIDANCE FOR COUNTING REACH

SPA partners are expected to produce three high-quality case studies per year, mapped onto domains of change, and produced according to a standard template. In addition, SPA partners are expected to report on two cross-cutting output level indicators, providing a sense of scale across the portfolio. These are the # of direct Southern partners supported, disaggregated by region/country; and the # of people receiving direct assistance via humanitarian programmes, disaggregated by region/country. This short note provides guidance for the second of the two indicators.

Purpose and method

The purpose of the indicator is to provide a sense of scale for humanitarian interventions aimed at directly supporting people. This will help to ensure that any case studies developed by SPA partners covering humanitarian work are located within the wider portfolio of work.

Different SPA partners may have different definitions of humanitarian work, and there are grey areas around the nexus between development, humanitarian and peace work. The pragmatic solution adopted by Danish MFA is that SPA partner work should be included as a humanitarian intervention if funds are classified under the humanitarian budget line. This means that some SPA partners will not need to report under this indicator.

Each relevant SPA partner should provide data on direct reach annually, using a standard excel template. Aggregated reach figures will then be put together by MFA staff once a year, and an overall statistic will be produced, disaggregated according to country and region.

Definition of 'direct assistance'

Many SPA partners have their own organisational or (con)federation definitions and methodologies. SPA partners should use their own methodologies wherever possible. If SPA partners do not have methodologies then they will need to develop their own simple guidelines.¹

Whichever methodology is used, SPA partners should only report people directly reached. Different organisations have different criteria for counting direct reach, but typically it involves:

- people provided with tangible goods/materials, such as resources, hygiene kits and food;
- people provided with services, such as protection, healthcare, education or psycho-social support; and
- people supported through activities designed to raise knowledge, awareness and skills, such as training or mentoring.

People reached indirectly, such as those benefiting from enhanced capacity of institutions, or those affected by policy changes at local, regional or national level, should not be counted under this indicator.

Double counting

Double counting is often an issue when calculating reach. Many SPA partners have their own methods for handling this internally (i.e. across different activities, projects and programmes). Danish MFA will not attempt to deal with the issue of double counting across different SPA partners. However, appropriate caveats should be referenced whenever figures are published.

Disaggregation

¹ Several SPA partners have shared their methodologies including Danish Refugee Council, DanchurchAid and Caritas. Oxfam IBIS and Save the Children Denmark have international guidance which can be accessed.

[Skriv her]

As a basic minimum, information should be disaggregated according to the country in which the support is provided. (For example, work with Ethiopian refugees in Sudan should be classed under Sudan rather than Ethiopia).

SPA partners may disaggregate according to other criteria, such as gender or age, and are strongly encouraged to present this disaggregated information where available. However, this is not compulsory.

Required information

The following information is required for each SPA agency on an annual basis.

- The country in which the work is conducted. If work is carried out regionally, then the name of the appropriate region should be provided.²
- The name of the SPA agency or Southern partner carrying out the work.³
- The number of people reached.
- A short sentence for each entry explaining what work is being covered (e.g. 'work with Syria refugee-led organisations', 'support to Rohingya refugees from Myanmar')

Template

The information should be supplied on an excel sheet, clearly denoting the name of the SPA partner. The template should look like the following (note the examples are hypothetical):

SPA partner							
Description of methodology to calculate direct reach							
<i>Please provide a brief description of how you have calculated the direct reach listed below.</i>							
Region / Country	Name of agency (SPA partner or Southern partner)	Total people reached	Women (18+)	Men (18+)	Girls (<18yo)	Boys (<18yo)	Notes
Uganda	Oxfam IBIS	1,200	500	500	100	100	Work with refugee-led organisations from Sudan
Iraq	Engineering Association for Development (EADE)	650	200	200	125	125	Support to returned IDPs in Kurdistan

SPA partners should strive to disaggregate direct reach by women, men, girls and boys where possible. Disaggregated figures need to add up to the total number of people directly reached.

SPA partners should also provide Danish MFA with a written account of the methodologies they have used to calculate reach. This will help MFA in aggregating the results, and resolving any issues. The methodology should be described in the format or attached as a separate file. If it does not change from year to year then there is no need to present a new version each year.

² The United Nations Geoscheme should be used, and is available on Wikipedia

³ If this information is difficult to produce then the Southern partners can be listed as a group, and aggregate numbers provided