Thematic NGO Call for Proposal on

*in support of vulnerable groups among refugees, internally displaced people and affected local communities in eastern Africa and the Horn of Africa.*

PROJECT PROPOSAL

(Max. 15 pages excl. annexes)

|  |  |
| --- | --- |
| Information about Organisation applying | |
| Name: |  |
| Address: |  |
| Contact person:  Name  E-mail  Phone |  |

|  |  |
| --- | --- |
| Basic INFORMATION ABOUT THE PROJECT | |
| Project title |  |
| Total amount applied for (DKK) |  |
|  |  |
| SDG-alignment  *Please specify relevant targets and indicators* |  |
| Main partners |  |
| Project location |  |
| Main objectives |  |
| Start date and duration (months) |  |

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| --- |
| Detailed information about the project |
| 1. PROJECT Description |
| * Alignment with the purpose, objectives and priority issues described in the CfP? * Analysis of context, needs and relevant stakeholders to the project. * The alignment to the priorities set out in local strategies, plans and policies, including humanitarian response plans. |
| 2. Project Design |
| * What is the Theory of Change/intervention logic behind the project? * How does the project Results Framework reflect the causalities and logic of the ToC/intervention logic? * What are consideration with regard to environment and climate change, gender equality, human rights, youth and other cross-cutting areas? * How does the project present and analyze risk and risk mitigation? * A clear presentation of the budget (output based), making it possible to discern how efficient the project is in achieving its objectives and targets. * How will the project results be monitored, documented and evaluated? * How will project learning be collected and disseminated? * Description of the exit strategy and project sustainability. * Clear and detailed description of project management set-up, including division of labour and flow of funds with and to local partners. |
| 3. Local PARTNERSHIPs |
| * Description of the choice of partners and presentation of proposed roles and division of labour and roles and responsibilities between the organization applying, the local partner and other stakeholders. * Strategies for capacity development of local partners. * Preliminary figure and description of the proportion of the budget to be transferred to partners and used locally.   *(Presentation of project partners, partnership approach, capacity and area technical expertise and justification for choice of partner to be annexed)* |
| 4. CAPACITY (Operational and Financial) |
| * Presentation of lead applicant’s capacity, including compliance with relevant Danida Aid Management Guidelines. * Presentation of other projects/programmes with relevance to the project and the specific added value of the proposal. * Description of the comparative advantage of the organisation applying in relation to the project and geographical area, including previous experience with the proposed type of actions as well as documented relevant experience, capacity and expertise. |

Annexes:

1. An output based Budget (use the provided template in annex 1 and 1a).
2. A Results Framework (use the provided template in annex 2), detailing outputs, outcomes and impact and their corresponding targets (yearly and end-of-project), indicators and means of verification (maximum three outcomes with maximum three outputs each).
3. A Risk Management Matrix (use the provided template in annex 3).
4. A Partner Description (use the provided template in annex 4).
5. Documentation clearly confirming that the Lead Applicant has undergone a formal Danida partner capacity assessment within the last five years and thus live up to the Danida Aid Management Guidelines.

Documentation demonstrating selected relevant examples of communication and information activities undertaken by the Lead Applicant within the last five years.

In addition to the above annexes, proposals submitted **under window 1 must include documentation of certification against Core Humanitarian Standards (CHS).**

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