

1 April 2022

CIRCULAR NOTE

**Protocol Department
will be closed
from Monday 11 April to Monday 18 April 2022, both days included**

The Ministry of Foreign Affairs of Denmark, Protocol Department, presents its compliments to all Heads of Diplomatic Missions and Consulates accredited to Denmark and to International Organisations and Other Missions resident in Copenhagen and Honorary Consulates in Denmark and has the honour to inform that Protocol Department **will be closed for the three working days before Easter: Monday 11 to Wednesday 13 April 2022 due to refurbishment.**

For **urgent need** of assistance from 11 to 13 April (09:00 to 16:00), please contact:

Diplomatic Section (ID Cards etc.):

11 to 13 April :

Ms Marie Kristensen Szabo (email: marsza@um.dk)

Tel + 45 3392 1001, Mobile No. +45 2467 5464

12 and 13 April:

Ms Birgit Sarah Kondrup-Palmqvist (email: bircar@um.dk)

Tel +45 3392 0233, Mobile No. +45 4153 2635

Visiting Section:

Ms Birgitte Ahnfeldt-Mollerup (email: birjes@um.dk)

Tel + 45 3392 1523, Mobile No. +45 2423 6212

General enquiries:

Ms Marianne Ferguson (email: maferg@um.dk)

Tel +45 3392 1520, Mobile No: + 45 2545 9347

Easter (Thursday, 14 April to Monday, 18 April (both days included):

For **urgent need** of assistance during Easter, please contact the 24/7 Operations Centre in Copenhagen, Tel +45 3392 1112, email BBB@um.dk.

To Heads of Diplomatic Missions and Consulates accredited to Denmark and International Organisations and Other Missions resident in Copenhagen and Honorary Consulates in Denmark

However, assistance may be limited compared to regular working days.

The Ministry of Foreign Affairs of Denmark, Protocol Department, avails itself of this opportunity to renew to all Heads of Diplomatic Missions and Consulates accredited to Denmark and International Organisations and Other Missions resident in Copenhagen and Honorary Consulates in Denmark the assurances of its highest consideration.

Copenhagen, 1 April 2022

