

Annex C: List of documents and data sets

Contracts

Grant Agreement of Credit Guarantee and Grant Funds under the Business Sector Programme Support (BSPS) Phase IV, between The Government Denmark Represented by the Embassy of Denmark in Dar es Salaam and The Registered Trustees of the Private Agricultural Sector Support Trust, 2014

Contract, Formulation of Skills development Sub-component of DANIDA's Business Sector Programme (BSPS) IV in Tanzania, July 2012.

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Danish Ministry of Foreign Affairs, Denmark – Tanzania Country Policy Paper 2014 – 2018, April 2014 (pdf)

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PASS Trust, Business Plan 2013 – 2017, 5 year programme 1st January – 31st December 2017 (pdf)

PASS, Strategy 2018 – 2022, Five-Year Strategy January 2018 – December 2022, December 2017 (pdf)

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InfoDev, Creating Jobs Through Agribusiness Innovation Project Concept Note For An Agribusiness Innovation Centre In Tanzania, Draft, April 27, 2012 (pdf)

InfoDev, Creating Jobs Through Agribusiness Innovation The Tanzania Agribusiness Innovation Centre, Proposal to the Danish International Development Agency (Danida) and the Swedish International Development Agency (SIDA) June 15, 2012, Ammended June 20, 2012 (pdf)

InfoDev, Agribusiness Innovation Centre (AIC) Scaling Value-Adding, Post-Harvest Processing Agribusinesses In Tanzania, Draft Copy-Edited 17 January 2013 (pdf)

Business leasing

EY, PASS: Feasibility Study for a Leasing Company, 27 January 2017

Business Plan for Leasing Entity, Business Plan for 2019 – 2023 (Word)

Manuals

PASS Trust, Financial Management and Accounting Procedures, effective 1st August 2010, July 2010 (Word)

PASS Trust, Financial Management and Accounting Procedures, effective 1st December 2016, Reviewed November 2016 (pdf)

PASS Trust, Human Resources Manual, 20th August 2016 (pdf)

PASS Trust, PASS Business Development Department Operation Manual, May 2016 (pdf)

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PASS, PASS Budget 2018, Internal Memo, 28th November, 2017 (pdf)

PASS, Consolidated Budget 2018 (Excel)

Internal Memo, Targets and Action plan for 2018 Budget, 20th of November 2017, 12/2017/08 (Word)

BSPS III Summary Tables for the Programme Document (Excel)

PASS Trust, Financial Projections PASS (Excel)

BSPS II Budget by Components, Sub-Components, Proposed 2015 (Excel)

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PASS Trust, Board of Trustees' Report and Financial Statements for the year ended 31 December 2017 (pdf)

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PASS Trust, Monitoring Framework Final Report, June 2010 (pdf)

PASS Indicators for Purpose and Output 2015 (Word)

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PASS Trust, Monitoring Report 2008 – 2010 (pdf)

PASS Trust, Annual Monitoring Report 2014 (pdf)

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Development Associates A/S Planning, Monitoring and Evaluation, Tanzania Technical Review of the Private Agricultural Sector Support (PASS) Agricultural Sector Program Support, Phase II Final Report, December 2005, Ref. No. 104.Tanzania.805/6 (pdf)

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PASS, Minutes Of The 6th Meeting Of The Founders Committee Of Pass Trust Held On The 11th July, 2014 At The Official Residence Of The Ambassador Of Denmark, Kenyatta Drive, Oysterbay, Dar Es Salaam At 1000 Hours

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PASS, Matters Arising, Matters arising from 8th Founders Committee of the PASS Trustees Meeting held on the 27th day of May, 2016 at PASS offices in Dar es Salaam at 1000hrs.

PASS, Minutes of The 8th Meeting Of The Founders Committee Of Pass Trust Held On The 27th Day Of May, 2016 At Pass Offices In Dar Es Salaam At 1000hrs

PASS, Matters Arising, Matters arising from 9th Founders Committee of the PASS Trustees Meeting held on the 5th day of May, 2017 at PASS offices in Dar Es Salaam at 09.00hrs.

PASS, Minutes of The 9th Meeting Of The Founders Committee ("The Founders") Of Pass Trust Held On The 5th Day Of May, 2017 At Pass Offices In Dar Es Salaam At 0900hrs

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PASS, Agenda 9th Founders Committee meeting, 21st April 2017, Ref: PO121310/9/2017

PASS, Agenda 10th Founders Committee meeting, 14th December 2017, Ref: PO121310/10/2017

PASS, Minutes Of The 11th Meeting Of The Founders Committee ("The Founders" Or "Fc") Of Pass Trust Held On 24th April, 2018 At Pass Offices In Arusha At 0900hrs

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PASS, Policy on Corporate Social Responsibility, October 2013 (Word)

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Financial Statements for the years November 2008 to 2017 (Excel)

Trail balances for the years November 2008 to 2017 (Excel)

Trail balances per branch office for the years 2009 to June 2018 (Excel)

Financial Institutions Aging Reports for the years 2009 to June 2018 (Excel)

Total number of staff (per branch) for the years 2009 to June 2018 (Excel)

Called-up guarantees paid per bank for the years 2011 to June 2018 (Excel)

Details on submitted and approved business plans and loans guaranteed for the years 2009 to June 2018 (Excel)

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The Agribusiness Innovation Centre of Tanzania Scaling Value Adding, Post-Harvest Processing Agribusinesses. 2012. infoDev, Finance and Private Sector Development Department. Washington, DC: World Bank (pdf)

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Agribusiness Innovation Centre, AIC Deep Dive Questionnaire (A Guide – Not an Inclusive List) (pdf)

Agribusiness Innovation Centre, AIC Selection Process (Word)

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Agribusiness Innovation Centre, Client Royalty Agreement (Word)

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Agribusiness Innovation Centre, AIC Incubators Investment Proposal Second Draft 23/05/18 (Word)

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Agribusiness Innovation Centre, Incubation Strategy Introduction (Word)

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Agribusiness Innovation Centre, AIC Financial Modelling for AIC Client (Excel)

Agribusiness Innovation Centre, AIC Client Flow Chart (Excel)

Agribusiness Innovation Centre, AIC Deep Dive Template for Honey Processing Clients (Excel)

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Agribusiness Innovation Centre, AIC Financial Modelling (Excel)

Agribusiness Innovation Centre, AIC Manual Data Recording Sunflower Oil (Excel)

Agribusiness Innovation Centre, AIC Client Business Plan and Analysis Template (Excel)

Agribusiness Innovation Centre, AIC Client Selection Scorecard (Excel)