



**VACANCY**  
**FOOD, AGRICULTURE AND FISHERIES STUDENT ASSISTANT**  
**EMBASSY OF DENMARK IN INDONESIA**

Position	: Food, Agriculture and Fisheries Student Assistant
Terms of employment	: 6-12 months with up to 30 hours per week
Location	: Embassy of Denmark in Jakarta, Menara Rajawali, 25 <sup>th</sup> floor, Jl. DR Ide Anak Agung Gde Agung, Kawasan Mega Kuningan, Jakarta 12950
Allowance	: IDR 3.879.138 per month (inclusive of pension)
Application Deadline	: Friday 15 <sup>th</sup> May 2026

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The Embassy of Denmark works to strengthen bilateral relations with Indonesia across trade, investment, sustainability, agriculture, policy cooperation, and more. As a student assistant, you will work in a multicultural environment and support meaningful initiatives that advance Danish–Indonesian collaboration.

**Your Role**

- Support colleagues in assisting Danish companies entering or expanding in Indonesia
- Support development cooperation projects, commercial cases, and events
- Prepare presentations, proposals, and reports
- Coordinate meetings and engage with private and public stakeholders
- Assist with reporting, database management, and administrative tasks
- Assist with updating the teams' activities on social media

**Your Competencies**

- Team player with openness to learn and develop
- Excellent communication in English and Bahasa Indonesia
- Interest in international relations, food and agriculture, sustainability, trade and economic development
- Strong research, analytical, and writing skills
- Bachelor's/Master's **active** student majoring in IR, Political Science, Agriculture, or related field
- Professional, detail-oriented, and proactive
- Proficient in Microsoft Office (Excel, PowerPoint, Word)



**ROYAL DANISH EMBASSY**  
*Jakarta*

### What We Offer

- A time limited position typically 6-12 months with up to 30 hours per week
- A diverse and supportive international working environment
- Professional and personal learning opportunities
- Allowance of IDR 3.879.138 per month (inclusive of pension)

### How to Apply

Send one PDF file containing your cover letter, CV, academic transcript/diploma, photo to: [jktambvacancy@um.dk](mailto:jktambvacancy@um.dk) with the subject of:

- “Student Assistant Application – Food, Agriculture & Fisheries”

**Application Deadline: Friday, 15<sup>th</sup> May 2026**

Only shortlisted candidates will be contacted.

We look forward to receiving your application!

The Embassy is obliged to follow EU-rules on handling personal information (GDPR) when receiving and processing job applications. Our processing of personal information will be based on your consent (art. 6, no. 1 litra a).

Before applying, please read the privacy policy of the Danish Ministry of Foreign Affairs at <https://um.dk/en/about-us/organisation/contactinformation/the-ministry-of-foreign-affairs-of-denmark-personal-data-policy/>. By submitting your application, you actively consent to our processing of your personal information. The policy outlines your rights, including your right to withdraw consent, details on how we process your data, and information on how to raise concerns about our processing of your personal data.

The Embassy values equal opportunities and welcomes applications from all qualified individuals, regardless of race, sex, religion, or disability. Please note that only short-listed candidates will be contacted. The selected candidate must provide a “No Criminal Record” and successfully pass security clearance by Danish authorities before appointment.

### Questions

For questions regarding this vacancy, please contact:

Mrs. Irnawati, [irirna@um.dk](mailto:irirna@um.dk)