ROYAL DANISH EMBASSY
Warsaw

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EMBASSY OF
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RESEARCH ASSISTANT – ECONOMIC DIPLOMACY & TRADE - BIOGAS & AGRICULTURE AND MARKET ENTRY

Are you a full-time student with an excellent command of Polish and English who wants to gain hands-on experience in diplomacy, international trade and the green transition?

The Royal Danish Embassy in Warsaw is looking for a **student Research Assistant** to join our Economic Diplomacy and Trade team, with a focus on biogas, biomethane, sustainable agriculture and green energy cooperation between Denmark and Poland

WHAT YOU WILL DO

As a Research Assistant, you will support the team's work in strengthening bilateral cooperation within the biogas and agricultural sectors. Your tasks will include:

- Assist mainly the Economic Diplomacy and Trade Department of the Embassy in its assignments and project activities related to biogas, biomethane, and agriculture.
- Prepare written translations and summaries of news, articles, reports, and relevant policy and market developments.
- Provide support in organising internal and external events, including workshops, seminars, business delegations, and study visits to Denmark and Poland.
- Conduct market research, including mapping Polish companies, municipalities, institutions, and potential business partners for Danish companies.
- Support communication and coordination with Polish and Danish stakeholders, including companies, industry organisations, and public institutions.
- Provide administrative and logistical support to the Economic Diplomacy and Trade Department.

WHAT WE REQUIRE

- Excellent oral and written command of Polish and English.
- Good research, analytical, and organisational skills.
- Interest in renewable energy, biogas, biomethane, agriculture, and the green transition would be an advantage.
- Readiness to work for a minimum of 1.5 years while maintaining student status.

For more information:

www.polen.um.dk

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WHAT WE OFFER

- Insight into economic diplomacy and trade, as well as Danish-Polish cooperation within renewable energy, biogas, and sustainable agriculture in a diplomatic setting.
- Work in an international and Scandinavian work environment.
- Flexible working hours (approx. 20 hours per week) to match your university schedule.
- On-the-job training and professional development opportunities.
- A dynamic and social team that values initiative and collaboration.

HOW TO APPLY

Please send a short cover letter and CV (max. one A4 page each) in English before **23 November 2026 at 15.00** to Embassy email: **wawambjob@um.dk.** Late applications will not be considered.

Please include in the subject line:

“Research Assistant - Biogas & Agriculture: [first name] [surname]”

Please include the following consent in your application:
“I hereby agree to the processing of personal data included in my application for the needs necessary to carry out the recruitment process in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016.”

For questions, you are welcome to contact Marzena Dabrowska-Olewniczak at **mardab@um.dk**.

We see diversity and equal opportunities for all as key values and we welcome applications from all qualified applicants regardless their gender, age, background, sexual orientation, etc.

We thank all applicants for their interest and applications. Please note that only candidates selected for an interview will be contacted.