

All fields **must** be filled in. If not relevant please mark "N/A"

Form 2

Protocol Department, Ministry of Foreign Affairs, Copenhagen		For Protocol Department only		
Registration of Members of Diplomatic Missions not resident in Denmark		CDR-nr.:		
Copy of passport(s) and two identical, new passport size photos to be forwarded		ID kort nr.:		
		Periode:		
1. Name of Mission				
2. Last Name(s) – as in passport				
3. First Name(s) – as in passport				
4. Date of birth		Date:	Month:	Year:
5. Nationality				Place of Birth
6. Date of taking up duty				
7. Telephone No.				
8. Category		Head of Mission <input type="checkbox"/> – Diplomatic Staff <input type="checkbox"/> – Administrative and Technical Staff <input type="checkbox"/>		
9. Position in the Diplomatic List		After:	Not to be listed: <input type="checkbox"/>	
10. Diplomatic title/level (Attaché, Counsellor etc)				
11. Name and category of predecessor				
12. Mission's contact person		Name:	Telephone:	E-mail:

Application for ID Card

13. Two specimen signatures in black ink of the applicant within the spaces provided	
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The Protocol Department must be informed by Note Verbale of any changes in the above information and of the termination of duty and final departure of any member of the Mission. On final departure, the ID/residence card must be returned to the Protocol Department.

Date:	Stamp of Mission:	Photo of applicant One photo affixed. One photo enclosed. Requirements for photo: Full frontal. Colour and of high quality. Measurements min. 32x40 mm, max. 35x45 mm, from eye to tip of chin 13 mm, must show forehead and hair line.
Signature of the Head of Mission:		